

Fork Lift Truck Daily Checklist

Date: _____

Hour Meter End		F/L Identification Number
Hour Meter Start		
Hours Operated		

All Trucks	OK	Defect	Petrol/Diesel/LPG	OK	Defect
Faults Previous Day			Fuel Level		
Obvious Leaks			Fuel Connectors		
Hydraulic Fluid Levels			Engine Oil Level		
Mast & Carriage			Coolant Level		
Chains & Fixing Bolts			Battery		
Forks			Fan/Other Belts		
Load Backrest			Inching Pedal		
Attachments			LPG Bottle Security		
Tires/Wheels/Nuts					
Seat & Seat Belt					
Steering			Electric		
Service Brakes			Electrolyte Levels		
Parking Brake			Cable Connections		
Operating Controls			General Cleanliness		
Operating System			Battery Security		
Warning Lights					
Gauges/Instruments					
Lights/Beacon			Other Checks		
Horn			A.		
Alarms			B.		
Other Warning Devices			C.		
Safety Guards/Covers			D.		
Bodywork					

Defects

Operator	Signature
Supervisor	Signature

Do not use the truck until any faults have been corrected