

I. INTRODUCTION

A. Welcome/Course Overview

The facilitator will welcome participants and provide a brief overview of the workshop.

B. Learning Objectives

The facilitator will review the course learning objectives so participants understand what is expected of them.

C. Problem Statement

The facilitator will distribute a job related RTW problem statement so participants can begin identifying what they already know about RTW and what they need to know in order to solve the problem statement and create a work environment where injured employees want to return to work.

II. PRESENTATION

A. RTW Program

In this section, we will define RTW, explain the process, review policies and look at the different types of RTW options.

B. People and Perceptions Learning Activity

The purpose of this exercise is to increase self-awareness about how our preconceived ideas about people and events influence our interactions.

C. Employee and Supervisor Role

This section will begin by showing the video: RTW – The Mike Rousselle Story and then identifying the role the employee/supervisor should play in supporting the City's RTW program and injured workers.

D. Psychological and Social Barriers of RTW

This section will have employees/supervisors identify the factors that may negatively influence an employee's outlook and their ability to return to work. Participants will then explore how they can proactively tackle these concerns before an injury occurs.

III. CONCLUSION

A. Recap

B. Next Steps